



Student librarian Role and Responsibilities 2022

Bohunt Sixth Form is a learning community but we also want to provide opportunities in the wider school. There are opportunities for Sixth Form students to carry out PAID working in our main school library.

Please see the roles and responsibilities below:

- Be available to work up to two hours each week in the main school library
- Check in and out library loans
- Work on maintenance tasks and new initiatives as directed by the librarian
- Supervise younger students
- Complete safeguarding training (provided by us)
- Run after-school clubs in the library

Person specification

The successful candidates will be working in pairs in the main school library but will be able to contact a designated member of staff if needed. Student librarians will complete timesheets and be paid in arrears £7.35 per hour.

Training will be provided

To be successful in this role you will be:

- An enthusiastic promoter of reading
- A strong communicator
- Positive
- Reliable
- Committed
- Creative

If you would like to volunteer for this role, please email a letter of application to

chodgson@bohunt.hants.sch.uk

All applicants must be willing to undergo a DBS check and provide THREE forms of ID

(e.g. passport, driving licence (including provisional) bank statement, birth certificate).