



Bohunt Sixth Form Exam Access Arrangements

Bohunt Sixth Form welcomes all students who meet our admissions policy entry criteria. Some of our students have been entitled to access arrangements during examinations. These are arrangements when students may qualify for one or more of the following:

1. Extra time
2. Use of a word processor
3. Reader
4. Scribe
5. Rest breaks
6. Smaller room

These arrangements are subject to strict regulations set out by the JCQ and can be seen [here](#).

Access arrangements are **ONLY** awarded by a school or centre as follows:

1. Assessment by OUR qualified school Access Coordinator*
2. An identified and diagnosed medical need
3. An identified and diagnosed learning need
4. When the arrangements are the 'normal way of working – with evidence of this (ie: not only the way a candidate works in exam time)

When students join the Sixth Form either from Bohunt School or another school it is the responsibility of the student to:

- Identify on their application form any Special Educational Needs
- Identify any Access Arrangements in place for GCSE.
- Request/obtain documentation from their school (if not a Bohunt student) any paperwork including a Form 8/file note to bring on the first day of Sixth Form. WE are not allowed to request this information and nor are parents/carers, only the STUDENT can request this under GDPR regulations.
- Ensure that they have the expected access arrangements in place ahead of any assessments of examinations.

ALL STUDENTS WHO HAD ACCESS ARRANGEMENTS AT GCSE WILL ATTEND A COMPULSORY MEETING WITH OUR ACCESS ARRANGEMENTS COORDINATOR

Bohunt Sixth Form cannot award access arrangements without the required evidence of need and paperwork. All non Bohunt students must bring in relevant paperwork in the first week of term.



If you have any questions, please email with the subject 'Access Arrangements':

Sixthformadmin@bohunt.hants.sch.uk

*Specialist teacher and assessor

This policy is subject to current regulations and may be subject to change if JCQ regulations are updated.